



HOW TO CREATE A MEET ME CONFERENCE CALL

(FROM AN LDOE PHONE)

- **PICK UP THE HANDSET (OR TAP THE SPEAKER BUTTON)**
- **TAP THE "MORE" BUTTON**
- **TAP THE "MEET ME" BUTTON (THE PHONE WILL BEEP TWICE)**
- **ENTER THE NUMBERS: 7130**

THE MEET ME CONFERENCE CALL WILL BE CREATED

HOW TO JOIN A MEET ME CONFERENCE CALL

(FROM AN LDOE PHONE)

- **PICK UP THE HANDSET (OR TAP THE SPEAKER BUTTON)**
- **ENTER THE NUMBERS: 7130**

YOU WILL HAVE JOINED THE MEET ME CONFERENCE CALL

HOW TO JOIN A MEET ME CONFERENCE CALL

(FROM AN OUTSIDE PHONE)

- **PICK UP THE HANDSET (OR TAP THE SPEAKER BUTTON)**
- **ENTER THE PHONE NUMBER: (505) 375-3574**

YOU WILL HAVE JOINED THE MEET ME CONFERENCE CALL